



Tree Sale Pick Up Options

During COVID-19

Alternative ways to handle tree sale pick-up while adhering to COVID-19 restrictions.

Additional Thoughts

- Plan to manage the distributor drop-off in a way that adheres to social distancing guidelines. Typically, volunteers take the trees off the truck then set them up at the office or pick-up location. Ensure every volunteer has gloves, masks, and adheres to 6ft of social distance while pulling the trees from the truck.
- Take orders by email. Ask NRCS to update the District on any orders that come through the office.
- Stretch in-person pick-up events from 1 day to 3-4 days. Stagger the pick-ups to keep the number of people at the pick-up location to a minimum.
- Check-in with your distributor to see if deliveries are being delayed. Check to ensure your pick-up location is open to public use.
- Disinfect surfaces regularly and provide hand sanitizer to staff, volunteers, and customers. Keep groups under 10 people.
- For customers picking up weed barrier, the roll is 6 ft wide and serves as an excellent social distancing measuring tool!

Option 1

Staged event with social distancing: Use a table or barrier between the customer and yourselves. Establish a drop zone to ensure the customer can retrieve the trees while maintaining 6ft of distance. Assign pick up times to each customer to avoid congregating groups. Keep groups under 10 people.

PROS: In-person interactions, similar to usual tree sales, one location for District work.

CONS: Must schedule each customer, must ensure adherence to distancing.

Option 2

Drive Thru Pick Up: Stage the trees at the pick-up location sorted by order. When the customer arrives, they remain in their vehicle. Customer gives their name or order number, then staff loads customer's order into their vehicle. Each order must be pre-sorted to prevent close contact between people working the pick-up.

PROS: Easy on customer, easy on District if planned and sorted well, limited contact, in-person interaction, multiple customers served at once.

CONS: Driver must stay in vehicle, must adhere to distancing.

Option 3

Tree delivery: Board Supervisors, staff, or volunteers can personally deliver each order to the customers. There is an option to hire out delivery, but this can be costly depending on how many orders the District has. Ensure social distancing while dropping off trees.

PROS: Avoid contact with people working the event, excellent customer service, easy to maintain social distance.

CONS: Costly for District, time consuming and labor intensive, less face-to-face interaction.