

Conservation District Audits

Washington State



**Conservation
Commission**

Coordination with State Auditor

Shana Joy, Regional Manager Coordinator
NASCA Field Staff Sharing Session
October 2019

The Line Up:

- Roles & Responsibilities
- Conservation Accountability & Performance Program
- Coordination
- District Audits Overview
- Success

A person is holding a rectangular sign with a gold-colored frame. The sign has a black background with the words "ROLES AND RESPONSIBILITIES" written in white, bold, uppercase letters. The person's hands are visible on the left and right sides of the sign. The background is a blurred outdoor setting.

**ROLES AND
RESPONSIBILITIES**

Conservation Accountability & Performance Program (CAPP)

“Administrative Requirements and Performance Measures for the Responsible Operation of a Washington State Conservation District”

Accountability Requirement #7: All State Auditor identified issues (during SAO audits) have been resolved to the extent possible.

CAPP Accountability Requirements

Compliance with Laws and Requirements		Citation (link to RCW or WAC)	Yes	No
1.	Annual report of accomplishments was submitted on time, in the prescribed format to the WSCC	RCW 89.08.070 (11)		
1.	District Long Range Plan submitted on time & meeting RCW and Commission requirements	RCW 89.08.220 (7)		
1.	District Annual Work Plan submitted on time & meeting RCW and Commission requirements	RCW 89.08.220 (7)		
1.	The District has made a demonstrated effort to address their top resource needs identified in their Long Range Plan	RCW 89.08.220 (7)		
1.	Upon request, District contracts and agreements have been submitted to the Commission	RCW 89.08.210		
1.	Supervisor Elections & Appointments are conducted according to RCW and WAC requirements	RCW 89.08.190 & 89.08.200 WAC 135-110		
1.	All State Auditor identified issues (during SAO audits) have been resolved to the extent possible	RCW 89.08.070 (12)		
1.	Open Public Meetings Act is followed including executive sessions	RCW 42.30		
1.	State Public Records Act is followed	RCW 42.56		
1.	All Board Supervisors and Public Records Officers are current on the required Open Public Meetings and Public Records Act Training	RCW 42.30.210 & RCW 42.56.150		
1.	Annual reporting to State Auditor's Office completed correctly and on time	RCW 89.08.210		
1.	Keeping public informed of conservation district activities.	RCW 89.08.220 (13)		
1.	State Ethics laws for public officials are being followed	RCW 42.20 & 42.23		
1.	District in compliance with terms of Commission/District Master Agreement	RCW 89.08.070 (5)		
1.	Demonstrated diligence in complying with state and federal statutes related to contracting, non-discrimination, labor laws, etc, through adoption of up-to-date policies and training.	Listing needed & check against Schedule 22		

Coordination

- *Liaison*
- *Issues Resolution*
- *District Audits Schedule*
- *Training*



District Audits Overview

- *Accountability*
- *Financial Statement*
- *Federal Single*



Success!



State Auditor, Pat McCarthy
presenting award to Shana Joy

Professional engineering HBill 1426
signing event with Governor Inslee.





That's all Folks!



Thank you!

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Washington State
Conservation Commission