

# CSIMS

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## Cost-Share Information Management System



**CSIMS 1.0 - 2003**

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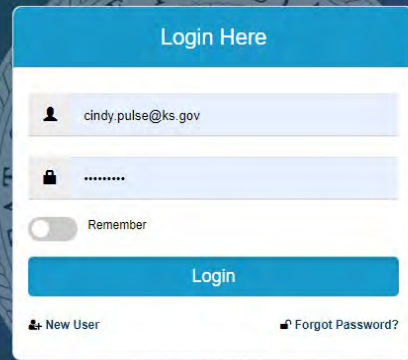
**CSIMS 2.0 - 2019**

# Time for Change

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- Very cost-prohibited to keep original license
- Desperately needed updating
- Needed to be more user-friendly
- Necessary to be more of a multi-tool than just a cost-share venue
- More features were necessary for processing
- Document submittal was big deal

Cost - Share Information Management System (CSIMS)



The login form is titled "Login Here" and is set against a dark blue background with a faint circular seal. It contains the following elements:

- A text input field for the email address, containing "cindy.pulse@ks.gov".
- A password input field with masked characters "\*\*\*\*\*".
- A "Remember" checkbox, which is currently unchecked.
- A blue "Login" button.
- Two links at the bottom: "New User" with a plus icon and "Forgot Password?" with a key icon.

# Easy Log-In

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## DOC Cost - Share Information Management System (CSIMS)



DOC Pulse Cindy |

- Favorites
- Cost Share
- Admin
- Conservation Districts
- Reports
- Resources

### Important Dates

**August 2019**

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	8	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**September 2019**

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October 2019**

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**August :**  
1 - NCF Envirothon  
2 - NCF Envirothon  
13 - No-Till on the Plains Field Day  
Read More...

**September :**  
1 - 2020 Annual Work Plan  
1 - 2020 Budget  
1 - 2019 Financial Mgmt. Checklist  
Read More...

**October :**  
4 - Keep It Covered Workshop  
11 - Deceased Supervisor Update  
Read More...

### Work List

- 2 Conservation District Information Updated
- 4 NPS Contracts are Submitted For Approval
- 2 NPS Contracts are Submitted For Final Payment
- 6 WR Contracts are Submitted For Approval

Read More

### Message Board

- DOC Report at the 2019 KACD Fall Workshop
- Annual Meeting Information Form
- 2020 Annual Work Plan
- 2020 Budget

Read More

### Cost Share Tools

- KSNRI Application Form
- FY 2019 Irrigation Techno
- KACD Technician Reporting
- DOC Technician Monthly Re
- Kansas State Treasurer's Wa
- W-9 Form
- KDHE Interactive TMDL Map
- Kansas Licensed Water Wel

Read More

### Special Initiative Funds

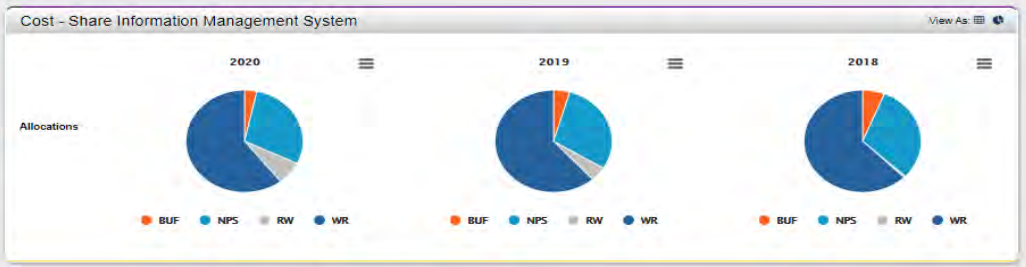
- WRAPS
- TMDL
- Watershed District Cost-S
- Nutrient and Sediment Red
- Riparian and Wetland Prot
- Livestock Waste (AFCD)
- Reservoir Protection Init
- Livestock Water Supply Fi

Read More

### CD Document Submittal








Monthly Board Meeting Minutes	Audit	Budget
Special Meeting Minutes	Notification of District Audit Review	County & District Certifications
Annual Meeting Minutes	Annual Report	Financial Management Checklist
Annual Work Plan		


Read More



# Home Page

## Production Side

Clay County  
AA |   Favorites  Cost Share  Conservation Districts  Reports  Resources 

**County Cost - Share Information Management System (CSIMS)** 

**Important Dates**

**August 2019**

Su	Mo	Tu	We	Th	Fr	Sa
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24	25	26	27	28	29	30
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1 - 2020 Budget  
1 - 2019 Financial Mgmt. Checklist  
Read More...

**October :**  
4 - Keep It Covered Workshop  
11 - Deceased Supervisor Update  
Read More...

**Work List**

Read More

**Message Board**

- DOC Report at the 2019 KACD Fall Workshop
- 2020 Annual Work Plan
- 2020 Budget
- 2020 Budget Certification

Read More

**Forums**

- Board Meetings
- Annual Meetings
- Financial Management
- Information and Education
- State Cost-Share
- Conservation District Advocacy
- Supervisor Training
- KACD Meetings

Read More

**Cost-Share Tools/Documents**




- KSNRI Application Form
- FY 2019 Irrigation Techno
- KACD Technician Reporting
- DOC Technician Monthly Re
- Kansas State Treasurer Wa
- W-9 Form
- KDHE Interactive TMDL Map
- Kansas Licensed Water-Wei

Read More

**CD Document Submittal**

Monthly Board Meeting Minutes	Audit	Budget
Special Meeting Minutes	Notification of District Audit Review	County & District Certifications
Annual Meeting Minutes	Annual Report	Financial Management Checklist
Annual Work Plan		

Read More

**Cost - Share Information Management System** View As:   

**Allocations**

2020

2019

2018

Legend: BUF (orange), NPS (blue), RW (grey), WR (dark blue)

© 2019 Cost - Share Information Management System (CSIMS)

# Home Page

User's Side

# Calendar Use

**Important Dates**

**August 2019**

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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**September 2019**

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**October 2019**

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**August :**  
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13 - No-Till on the Plains Field Day  
[Read More...](#)

**September :**  
1 - 2020 Annual Work Plan  
1 - 2020 Budget  
1 - 2019 Financial Mgmt. Checklist  
[Read More...](#)

**October :**  
4 - Keep It Covered Workshop  
11 - Deceased Supervisor Update  
[Read More...](#)

**Event**

Event Name: [Event Name]\*

Event Place: [Event Place]

Comments: [Event Comments]

Dates: 10/01/2019 to 10/01/2019

Status:  Active  Archive

[Close](#) [Add](#)

**2017** **2021**

**January**

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**May**

Su	Mo	Tu	We	Th	Fr	Sa
				1		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**September**

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October**

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**November**

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**December**

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

[Cancel](#)

### Event Details

Event Name	Event Location	Event Comment	Event Start Date	Event End Date
Keep It Covered Workshop	Fredonia	Oct. 4, 9:00 a.m.	10/04/2019	10/04/2019

Close

### Important Dates calendar

#### September Month Event Details

Event Name	Event Location	Event Comment	Event Start Date	Event End Date
2020 Annual Work Plan	CSIMS	Please upload your 2020 Annual Work Plan.	9/1/2019	9/1/2019
2020 Budget	CSIMS	Please upload your 2020 Operations & Enterprise Budget after certification by County Commissioners & final Conservation District Board approval.	9/1/2019	9/1/2019
2019 Financial Mgmt. Checklist	CSIMS	Please upload the approved and signed 2019 Financial Management Checklist in CSIMS.	9/1/2019	9/1/2019
KDA Closed		KDA is closed in observance of Labor Day	9/2/2019	9/2/2019
Water Technology Farm Field Day	Goodland	NWKTC	9/4/2019	9/4/2019
Water Technology Farm Field Days	Garden City	Roth Family Farms, T & O Farms, Harshberger Farm	9/5/2019	9/5/2019
Water Technology Farm Field Day	Liberal	Hatcher Land & Cattle	9/5/2019	9/5/2019
Water Technology Farm Field Days	Troy, KS	Loess Hills Water Quality Farm Field Day 9:00 a.m.	9/10/2019	9/10/2019
Joint SCC/KACD Meeting	600 W Woodside, McPherson, KS	The SCC and the KACD will hold a joint meeting on Wednesday, September 11, 2019. The meeting will take place at 2:00 p.m. at the McPherson County Extension Office at 600 W. Woodside in McPherson. The meeting is open to the public.	9/11/2019	9/11/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/6/2019	9/6/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/7/2019	9/7/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/8/2019	9/8/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/9/2019	9/9/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/10/2019	9/10/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/11/2019	9/11/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/12/2019	9/12/2019
Kansas State Fair	Hutchinson, KS	The Kansas State Fair is held at the Hutchinson fairgrounds from September 6 thru September 15, 2019.	9/13/2019	9/13/2019

Cancel

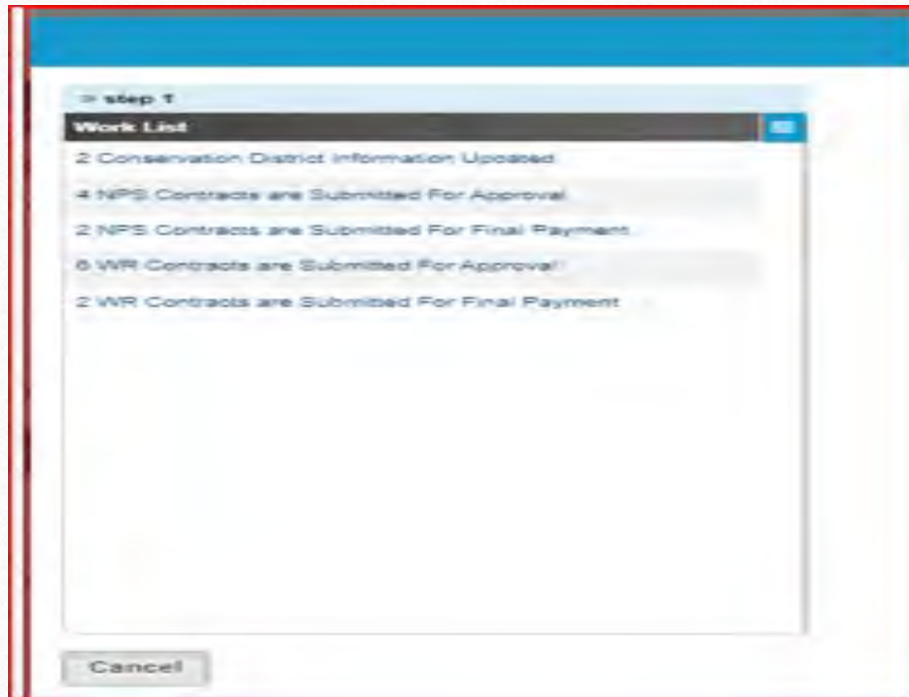


# Work List

## Work List

- ▶ 2 Conservation District Information Updated
- ▶ 4 NPS Contracts are Submitted For Approval
- ▶ 2 NPS Contracts are Submitted For Final Payment
- ▶ 6 WR Contracts are Submitted For Approval

[Read More](#)



A screenshot of a mobile application interface showing a 'Work List' table for Step 2. The table has the following columns: County Name, Record Id/Number, Work List Status, Current Status, WorkList Date, and Action. There are two rows of data.

County Name	Record Id/Number	Work List Status	Current Status	WorkList Date	Action
Allen	103	Open	Updated	8/12/2019 12:11	<a href="#">Open</a> <a href="#">Delete</a>
Labette	104	Open	Updated	8/19/2019 1:42	<a href="#">Open</a> <a href="#">Delete</a>

# Message Board

### Message Board

- ▶ [DOC Report at the 2019 KACD Fall Workshop](#)
- ▶ [Annual Meeting Information Form](#)
- ▶ [2020 Annual Work Plan](#)
- ▶ [2020 Budget](#)

[+](#) [-](#) [Read More](#)

### Message Board - Read More List

[Display Order](#)

List Items	Start Date	Archive	Edit
<a href="#">DOC Report at the 2019 KACD Fall Workshop</a>	08/20/2019		
<a href="#">Annual Meeting Information Form</a>	10/01/2019		
<a href="#">2020 Annual Work Plan</a>	07/01/2019		
<a href="#">2020 Budget</a>	07/01/2019		
<a href="#">2020 Budget Certification</a>	07/01/2019		
<a href="#">2019 Financial Management Checklist</a>	07/01/2019		
<a href="#">DOC Report for May 2019 KACD-EO Mtg.</a>	05/07/2019		
<a href="#">DOC Policy Update</a>	02/28/2019		
<a href="#">2017 Audit</a>	01/02/2019		
<a href="#">2017 Notification of Conservation District Audit Review Form</a>	01/02/2019		
<a href="#">2018 Annual Report</a>	01/02/2019		

[Cancel](#) [Save](#)

### Message Board - DOC Report at the 2019 KACD Fall Workshop

Start Date : 08/20/2019      End Date : 08/20/2020

Title : DOC Report at the 2019 KACD Fall Workshop

Comments : 2019 KACD Fall Workshop Presentation

Link :

File : Message Board\_191\_C\_165DOC Report 2019 8-22-19.pdf

County Access :

[Cancel](#) [Edit](#)

<a href="#">2017 Notification of Conservation District Audit Review Form</a>	01/02/2019		
<a href="#">2018 Annual Report</a>	01/02/2019		

[Cancel](#) [Save](#)

# Cost-Share Tools

## Cost Share Tools

- ▶ KSNRI Application Form
- ▶ FY 2019 Irrigation Techno
- ▶ KACD Technician Reporting
- ▶ DOC Technician Monthly Re
- ▶ Kansas State Treasurer Wa
- ▶ W-9 Form
- ▶ KDHE Interactive TMDL Map
- ▶ Kansas Licensed Water Wel

[Read More](#)

Cost Share Tool - Read More List

Display Order

List Items	Start Date	Archive	Edit
KSNRI Application Form	08/03/2019	<input type="checkbox"/>	<input type="checkbox"/>
FY 2019 Irrigation Technology Initiative Memo	04/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
KACD Technician Reporting Tool	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
DOC Technician Monthly Reporting Tool	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
Kansas State Treasurer Warrant Search	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
W-9 Form	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
KDHE Interactive TMDL Map	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
Kansas Licensed Water Well Contractor List	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
Supplemental Livestock Waste Account Memo	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
RQEI Project Proposal Form	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
KDHE LEPP County Sanitation List	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>

Cancel Save

Cost Share Tool - KSNRI Application Form

Start Date: 08/03/2019 End Date: 08/30/2020

Title: KSNRI Application Form

Comments: Kansas Sediment and Nutrient Reduction Initiative Application Form

Link:

File: Cost Share Tool\_189\_C\_1635FY 2020 SNRI Application.pdf

County Access:

Cancel Edit

RQEI Project Proposal Form	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>
KDHE LEPP County Sanitation List	01/01/2019	<input type="checkbox"/>	<input type="checkbox"/>

Cancel Save

# Special Initiative Funds

### Special Initiative Funds

- ▶ WRAPS
- ▶ TMDL
- ▶ Watershed District Cost-S
- ▶ Nutrient and Sediment Red
- ▶ Riparian and Wetland Prot
- ▶ Livestock Waste (AFO)
- ▶ Reservoir Protection Init
- ▶ Livestock Water Supply Fi

[Read More](#)

Special Initiative Funds - Read More List

Display Order

List Items	Start Date	Archive	Edit
WRAPS	01/01/2019	<input type="checkbox"/>	
TMDL	01/01/2019	<input type="checkbox"/>	
<a href="#">Watershed District Cost-Share</a>	01/01/2019	<input type="checkbox"/>	
Nutrient and Sediment Reduction	01/01/2019	<input type="checkbox"/>	
Riparian and Wetland Protection	01/01/2019	<input type="checkbox"/>	
Livestock Waste (AFO)	01/01/2019	<input type="checkbox"/>	
Reservoir Protection Initiative	01/01/2019	<input type="checkbox"/>	
Livestock Water Supply Financial	01/01/2019	<input type="checkbox"/>	
CREP	01/01/2019	<input type="checkbox"/>	

Cancel Save

Special Initiative Funds - WRAPS

Start Date: 01/01/2019      End Date: 01/01/2020

Title: WRAPS

Comments: DOC Staff Comments

Link: <https://agriculture.la.gov/>

File:

County Access:

Cancel Edit

Cancel Save

# CD Document Submittal

CD Document Submittal		
Monthly Board Meeting Minutes	Audit	Budget
Special Meeting Minutes	Notification of District Audit Review	County & District Certifications
Annual Meeting Minutes	Annual Report	Financial Management Checklist
Annual Work Plan		

[Read More](#)

» Step 1 Add New Display Order

CD Document Name	Repor...	Edit
Monthly Board Meeting Minutes	MONT...	
Audit	YEARLY	
Budget	YEARLY	
Special Meeting Minutes	ASNE...	
Notification of District Audit Review	YEARLY	
County & District Certifications	YEARLY	
Annual Meeting Minutes	YEARLY	
Annual Report	YEARLY	
Financial Management Checklist	YEARLY	
Annual Work Plan	YEARLY	

» Step 2 Add New

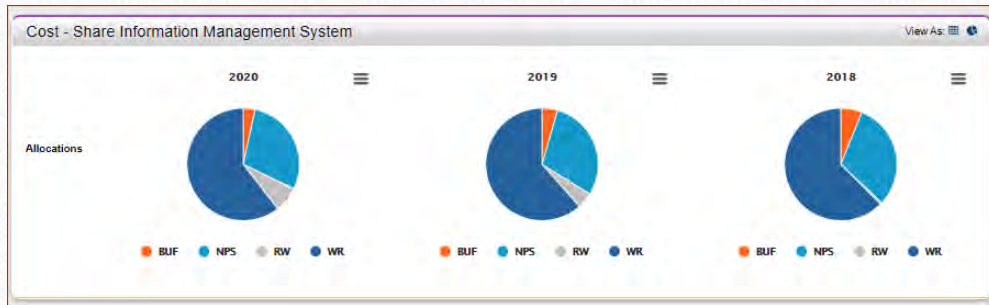
Period Name	Due Date	EdL...
JUNE 2018	8-10-2018	
JULY 2018	9-10-2018	
AUGUST 2018	10-10-2018	
SEPTEMBER 2018	11-10-2018	
OCTOBER 2018	12-10-2018	
NOVEMBER 2018	1-10-2019	
DECEMBER 2018	2-10-2019	
JANUARY 2019	3-10-2019	
FEBRUARY 2019	4-10-2019	
MARCH 2019	5-10-2019	
APRIL 2019	6-10-2019	
MAY 2019	7-10-2019	
JUNE 2019	8-10-2019	
JULY 2019	9-10-2019	

» Step 3 Select Status: All

Need to Review (0) | Accepted/Archived (38) | Not Submitted/Rejected (69)

County Name	Status	Actions
Allen	Approved	<span>Delete</span>
Anderson	Not Submitted	
Atchison	Not Submitted	
Barber	Approved	<span>Delete</span>
Barton	Not Submitted	
Bourbon	Not Submitted	
Brown	Not Submitted	
Butler	Approved	<span>Delete</span>
Chase	Not Submitted	
Chautauqua	Not Submitted	
Cherokee	Not Submitted	
Cheyenne	Not Submitted	
Clark	Approved	<span>Delete</span>

# Cost-Share Information Management System



## Viewing Option #1



# Cost-Share Information Management System

Cost - Share Information Management System View As: [grid icon] [refresh icon]

	BUF	NPS	RW	WR
📅 2020	\$200,000.00	\$1,672,152.45	\$425,338.00	\$3,519,540.57
📅 2019	\$325,021.58	\$2,115,019.88	\$331,312.00	\$4,438,761.27
📅 2018	\$265,669.84	\$1,341,483.69	\$20,000.00	\$2,710,578.49

Viewing Option #2

Cost - Share Information Management System View As: [grid icon] [refresh icon]

	BUF	NPS	RW	WR
📅 2020	<a href="#">\$200,000.00</a>	\$1,672,152.45	\$425,338.00	\$3,519,540.57
📅 2019	\$325,021.58	\$2,115,019.88	\$331,312.00	\$4,438,761.27
📅 2018	\$265,669.84	\$1,341,483.69	\$20,000.00	\$2,710,578.49

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**2020 BUF County Ledger Report** ✕

Allocation	FundsUnderContract	Uncommitted	Paid
\$200,000.00	\$0.00	\$200,000.00	\$0.00

---

Paid	FundsUnderContract	Uncommitted

# Favorites

The screenshot displays the DOC Cost - Share Information Management System (CSIMS) interface. The page title is "DOC Cost - Share Information Management System (CSIMS)". The user is logged in as "DOC Pulse Cindy". The navigation menu includes "Favorites", "Cost Share", "Admin", "Conservation Districts", "Reports", and "Resources". The "Favorites" menu is open, showing three items: "Supervisor Information Form", "Supervisor Election Results Form", and "Supervisor Oath Of OfficeForm".

**Important Dates**

**August 2019**

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**Message Board**

- DOC Report at the 2019 KACD Fall Workshop
- Annual Meeting Information Form
- 2020 Annual Work Plan
- 2020 Budget



# Cost-Share

The screenshot shows the CSIMS interface for August 2019. The top navigation bar includes 'DOC Pulse Cindy', 'Favorites', 'Cost Share', 'Admin', 'Conservation Districts', 'Reports', and 'Resources'. The 'Cost Share' menu is expanded, showing options like 'Contract Setup and Payment', 'Encumbered Contract Setup and Payment', 'Landowner Information', 'Missing Range Direction', 'Edit Project Info & Benefits of Treatment for a Paid Practice', and 'Buffer'. A 'Message Board' section on the right lists items such as 'DOC Report at the 2019 KACD Fall Workshop', 'Annual Meeting Information Form', '2020 Annual Work Plan', and '2020 Budget'. A calendar on the left shows August 2019 with dates 1 through 31.

The screenshot shows the CSIMS interface for September 2019. The top navigation bar is identical to the August view. The 'Cost Share' menu is expanded, showing the same top-level options as in August, but with a sub-menu for 'Landowner Information' that includes 'Landowner Information Table', 'Landowner Report', 'Supplier Change Report', 'Supplier Inactive Report', 'Supplier Download Status Report', and 'Supplier Status Report'. The 'Message Board' section on the right shows a partial view of a message starting with 'all Workshop'. A calendar on the left shows September 2019 with dates 1 through 31.

**DOC Cost - Share Information Management System (CSIMS)**

DOC Pulse Cindy | Favorites | Cost Share | Admin | Conservation Districts | Reports | Resources

**Important Dates**

August 2019

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

- ☆ Contract Setup and Payment
- ☆ Encumbered Contract Setup and Payment
- » Landowner Information
- » Missing Range Direction
- » Missing Range Direction
- » Missing Range Direction Report
- ☆ Edit Project Info & Benefits of Treatment for a Paid Practice
- » Buffer

Message Board

2020 Budget

**DOC Cost - Share Information Management System (CSIMS)**

DOC Pulse Cindy | Favorites | Cost Share | Admin | Conservation Districts | Reports | Resources

**Important Dates**

August 2019

Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
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18	19	20	21	22	23	24
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September 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August :

- ☆ Contract Setup and Payment
- ☆ Encumbered Contract Setup and Payment
- » Landowner Information
- » Missing Range Direction
- » Missing Range Direction
- » Missing Range Direction Report
- ☆ Edit Project Info & Benefits of Treatment for a Paid Practice
- » Buffer
- ☆ Buffer Admin
- ☆ Buffer Voucher Not Paid Report
- ☆ Buffer Voucher Entry
- ☆ Buffer Voucher Report
- ☆ Buffer Report
- ☆ Buffer DA 118-119 Report
- ☆ Buffer Supplier Change Report
- ☆ Buffer Supplier Inactive Report
- ☆ County Table
- ☆ Buffer Practice Table
- ☆ Buffer HUC Table
- ☆ Ranking Worksheet Header Table
- ☆ Ranking Worksheet Detail Table
- ☆ Buffer Kansas Inc. Report
- ☆ Buffer Maintenance Form
- ☆ Buffer Program Users Guide

Message Board

DOC Report at the 2019 KACD Fall Workshop

Annual Meeting Information Form

2020 Annual Work Plan

Special Initiative Funds

Riparian and Wetland Prot

Livestock Waste (AFO)

Reservoir Protection Inst.

Livestock Water Supply FI

Cost Share Tools

KSNRI Application Form

FY 2019 Irrigation Techno

KACD Technician Reporting

DOC Technician Monthly Re

Kansas State Treasurer Wa

WI-9 Form

KDHE Interactive TMDL Map

Kansas Licensed Water/Wet

CD Docs

Monthly Board Meeting Minutes

Special Meeting Minutes

Annual Meeting Minutes

Annual Work Plan

Audit

Notification of District Audit Re

Annual Report

# Administrative

DOC Cost - Share Information Management System (CSIMS)

DOC Pulse Cindy

Admin

- Access Control
- Travel Log Information
- Funding Tables
- Funding Table Reports
- Voucher Information
- DA 118-119 Report
- Administration of Funds
- Program Status
- DOC-1 Allocation
- District Annual Program Rollover
- Forums
- App Trace/Error Logs
- Kansas Licensed Water Well

Message Board

- DOC Report at the 2019 KACD Fall Workshop
- Annual Meeting Information Form
- 2020 Annual Work Plan
- 2020 Budget

Special Initiative Funds

- WRAPS
- TMDL
- Watershed District Cost-S
- Nutrient and Sediment Red
- Riparian and Wetland Prot
- Livestock Waste (AFO)
- Reservoir Protection Init
- Livestock Water Supply FI

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User Access Control

- User Access Control
- User Access Control Report
- Session Log Report


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**DOC Cost - Share Information Management System (CSIMS)**




DOC Pulse Cindy |

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[Cost Share](#)
[Admin](#)
[Conservation Districts](#)
[Reports](#)
[Resources](#)

**Important Dates**

August 2019

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- » Access Control
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- » District Annual Program Rollover
- ★ Forums
- ★ App Trace/Error Logs

**Message Board**

- » 2019 KACD Fall Workshop
- » Annual Meeting Information Form
- » 2020 Annual Work Plan
- » 2020 Budget

[Read More](#)



**Cost Share**

- » 2 Conservation District Information Updates
- » 1 NPS Contracts are Submitted For Approval
- » 1 NPS Contracts are Submitted For Final Review
- » 3 WR Contracts are Submitted For Approval

**Special Initiative Funds**

- » WRAPS
- » Riparian and Wetland Prot
- » TMDL
- » Livestock Waste (AFO)
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**DOC Cost - Share Information Management System (CSIMS)**

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- ★ App Trace/Error Logs

**Message Board**

- » 2019 KACD Fall Workshop
- » Annual Meeting Information Form
- » 2020 Annual Work Plan

[Read More](#)

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**Special Initiative Funds**

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- » Nutrient and Sediment Red
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**DOC Cost - Share Information Management System (CSIMS)**




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**Important Dates**

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29	30					

**W**

- 2 Conservation District Information Update
- 1 NPS Contracts are Submitted For Approval
- 1 NPS Contracts are Submitted For Final Review
- 3 WR Contracts are Submitted For Approval

**Cost**

- KSNRI Application Form
- FY 2019 Irrigation Technician Reporting
- KACD Technician Reporting
- DOC Technician Monthly Report

**Admin**

- Access Control
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- Voucher Information
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- ★ Administration of Funds
- ★ Program Status
- DOC-1 Allocation
- District Annual Program Rollover
- ★ Forums
- ★ App Trace/Error Logs

**Reports**

- ★ Budget Funds Report
- ★ Budget Appropriation Type Report
- ★ Budget Appropriation Report
- ★ Budget Program Appropriation Report

**Message Board**

→ KACD Fall Workshop Form

[Read More](#)

**Special Initiative Funds**

- WRAPS
- TMDL
- Watershed District Cost-S
- Nutrient and Sediment Red
- Riparian and Wetland Prot
- Livestock Waste (AFO)
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**DOC Cost - Share Information Management System (CSIMS)**




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29	30					

**W**

- 2 Conservation District Information Update
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**Cost**

- KSNRI Application Form
- FY 2019 Irrigation Technician Reporting
- KACD Technician Reporting
- DOC Technician Monthly Report

**Admin**

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- ★ Program Status
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- District Annual Program Rollover
- ★ Forums
- ★ App Trace/Error Logs

**Reports**

- ★ Voucher Not Paid Report
- ★ Voucher Report
- ★ Voucher Entry
- ★ A & R Date Range Report
- ★ A & R Year to Date Report

**Message Board**

→ DOC Report at the 2019 KACD Fall Workshop

→ Annual Meeting Information Form

→ Work Plan

[Read More](#)

**Special Initiative Funds**

- WRAPS
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- Reservoir Protection Init
- Livestock Water Supply Fi

DOC Cost - Share Information Management System (CSIMS)

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Program Status  
Select Fiscal Year: 2020

Program	CS2 Ready	Encumbered Ready	Encumbered FY	Edit / Delete
NPS	✓		0	✓ ✖
RW	✓		0	✓ ✖
WR	✓		0	✓ ✖

- Access Control
- Travel Log Information
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- DA 118-119 Report
- Administration of Funds
- Program Status
- DOC-1 Allocation
  - DOC-1 County Allocation
  - DOC-1 County Allocation Report
  - DOC-1 County Cancellation Report
  - CS-1 Status
  - Fund Source Code Assignment
  - Fund Source Code Report
- District Annual Program Rollover
- Forums
- App Trace/Error Logs

DOC Cost - Share Information Management System (CSIMS)

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Program Status  
Select Fiscal Year: 2020

Program	CS2 Ready	Encumbered Ready	Encumbered FY	Edit / Delete
NPS	✓		0	✓ ✖
RW	✓		0	✓ ✖
WR	✓		0	✓ ✖

- Access Control
- Travel Log Information
- Funding Tables
- Funding Table Reports
- Voucher Information
- DA 118-119 Report
- Administration of Funds
- Program Status
- DOC-1 Allocation
- District Annual Program Rollover
  - County CS-2 Rollover
  - DOC-2 Ranking Worksheet
  - DOC-2 Annual Program Step 1 CS-2 Rollover Tables
  - DOC-2 Annual Program Step 1 CS-2 Rollover Reports
  - DOC-2 Annual Program Step 2 CS-2 Rollover Tables
  - DOC-2 Annual Program Step 2 CS-2 Rollover Reports
  - DOC-3 Contract Rollover Tables
  - DOC-3 Contract Rollover Reports
- Forums
- App Trace/Error Logs

Still Under  
Construction:  
Forums  
App Trace/Error  
Logs

# Conservation Districts

**DOC Cost - Share Information Management System (CSIMS)**

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**Work List**

- 2 Conservation District Information Updated
- 1 NPS Contracts are Submitted For Approval
- 1 NPS Contracts are Submitted For Final Payment
- 7 WR Contracts are Submitted For Approval

**Message Board**

- DOC Report at the 2019 KACD Fall Workshop
- Annual Meeting Information Form
- 2020 Annual Work Plan
- 2020 Budget

**Conservation Districts**

- Change Notification Report
- Employee Forms
- Employee Report
- Supervisor Forms
- Supervisor Reports
- Kansas Conservation Districts
- Annual Meetings

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**Important Dates**

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**Work List**

- 3 Conservation District Information Updated
- 2 NPS Contracts are Submitted For Approval
- 2 NPS Contracts are Submitted For Final Payment
- 2 WR Contracts are Submitted For Approval

**Message Board**

- DOC Report at the 2019 KACD Fall Workshop
- Annual Meeting Information Form
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- 2020 Budget

**Conservation Districts**

- Change Notification Report
- Employee Forms
- Employee Report
- Supervisor Forms
- Supervisor Reports
- Kansas Conservation Districts
- Annual Meetings
- Employee Information Form
- Employee Oath Form

**DOC Cost - Share Information Management System (CSIMS)**

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Employee Information Form

County: ALLEN Status: ALL

Or Search Employee by Name or SSN

First Name: Nick Name: Middle Initial: Last Name: SSN: Get Employee

- Change Notification Report
- Employee Forms
  - Employee Report
  - Supervisor Forms
  - Supervisor Reports
  - Kansas Conservation Districts
  - Annual Meetings
- Employees Reports
- Employee Wage Report

Barb) (Allen - COUN) + Add Employee

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Conservation District Employee Wages Report

Area: County: Title:

Select Area 1 Area 2 Area 3

Years of Service From To Get Report

- Change Notification Report
- Employee Forms
  - Employee Report
  - Supervisor Forms
  - Supervisor Reports
  - Kansas Conservation Districts
  - Annual Meetings
- Supervisor Information Form
- Supervisor Election Results Form
- Supervisor Oath of Office

**DOC Cost - Share Information Management System (CSIMS)**

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Important Dates

August 2019

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Work List

- 2 Conservation District Information Updated
- 4 NPS Contracts are Submitted For Approval
- 2 NPS Contracts are Submitted For Final Payment
- 6 WR Contracts are Submitted For Approval

Message Board

- DOC Report at the 2019 KACD Fall Workshop
- Result of Election Report
- Supervisors Reports

- Change Notification Report
- Employee Forms
  - Employee Report
  - Supervisor Forms
  - Supervisor Reports
  - Kansas Conservation Districts
  - Annual Meetings
- Result of Election Report
- Supervisors Reports



**DOC Cost - Share Information Management System (CSIMS)**

DOC  
Pulaski County

Supervisors Report

Search

Select Report Type:

- Select
- Active Supervisors
- Active Supervisors E-Mail
- Death Not Received

Years of Service

From Date

Area :

County :

Get Report

- ★ Change Notification Report
- Employee Forms
- Employee Report
- Supervisor Forms
- Supervisor Reports
- Kansas Conservation Districts
- Annual Meetings
- ★ District Information Form
- ★ District Conservatorist Information Form
- ★ Kansas Conservation District Directory

**DOC Cost - Share Information Management System (CSIMS)**

DOC  
Pulaski County

District Conservatorist Information

County : ALLEN

County

Allen

First Name

Gerald

Last Name

Gray

Annual Meetings

- ★ Annual Meetings Information Form
- ★ Annual Meetings Report

Update

# Reports

**DOC Cost - Share Information Management System (CSIMS)**

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**Important Dates**

August 2019

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

**Work List**

- ▶ 3 Conservation District Information Updated
- ▶ 6 NPS Contracts are Submitted For Approval
- ▶ 1 NPS Contracts are Submitted For Final Payment
- ▶ 5 WR Contracts are Submitted For Approval

**Message Board**


- ▶ DD Fall Workshop Form

**Reports Menu:**


- ☆ DOC Report Summary
- ☆ DOC Year End Report
- ☆ County Ledger Report
- ☆ Old County Ledger Report
- ☆ Contract and Payment READ ONLY
- ☆ Cancellation Contract Report
- ☆ Fund Account Ledger Report

Read More [button] Read More [button]

# Report Example:



## DOC Cost - Share Information Management System (CSIMS)



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### County Ledger Report For Fiscal Year 2020

Fiscal Year: 
Program: 
County: 
Print

Contract No.	Primary Landowner	Project Type	Practice			Contract Status		Contract Funding			
			Practice	UOM	Units	Date	Status	Fund Source Code	CostShare Amount	Amount Paid	Contract Balance
NPS-2020-1 <a href="#">Status Trail</a>	GARRY HOLLOWAY	KACD_WRAPS	KACD_WRAPS Incentive Payment (998)	Each	1.00	Aug 05, 2019	Contract Approved	KACD_WRAPS	\$6,525.00	\$0.00	\$6,525.00
NPS-2020-2 <a href="#">Status Trail</a>	WESTIN HOLLOWAY	KACD_WRAPS	KACD_WRAPS Incentive Payment (998)	Each	1.00	Sep 09, 2019	Contract Approved	KACD_WRAPS	\$13,500.00	\$0.00	\$13,500.00
NPS-2020-3 <a href="#">Status Trail</a>	FRONTIER EXTENSION DISTRICT	NM	Nutrient Management (590)	Test	200.00	Aug 21, 2019	Contract Approved	NPS_NPS	\$1,400.00	\$0.00	\$1,400.00

#### Summary of Funds

Fund Source Code	Allocation	Additional Funds	DOC Cancellation of Funds	Pending Contract Approval	Contracts Approved (not paid)	Paid	Contracts Saved	Uncommitted Funds
KACD_WRAPS	\$20,025.00			\$0.00	\$20,025.00	\$0.00	\$0.00	\$0.00
NPS_NPS	\$11,781.00			\$0.00	\$1,400.00	\$0.00	\$0.00	\$10,381.00

# Resources

The screenshot displays the CSIMS web application. At the top left is the State of Kansas seal. The main title is "DOC Cost - Share Information Management System (CSIMS)". On the right is the Kansas Department of Agriculture Division of Conservation logo. Below the title is a navigation bar with "DOC Pulse Cindy" and several menu items: "Favorites", "Cost Share", "Admin", "Conservation Districts", "Reports", and "Resources". The "Resources" menu is open, showing a list of links: "CSIMS Users Guide", "Programs Manual", "Kansas Conservation District Handbook", "QuickBooks for Conservation Districts", "Kansas Conservation District Supervisors Handbook", "NRCS/Electronic Field Office Technical Guide (eFOTG)", "NRCS Practice Cost Data", and "Helpful Links". On the left side of the interface, there is an "Important Dates" calendar for August 2019. The calendar shows dates 1 through 31, with the 1st, 2nd, 13th, 20th, 23rd, and 29th highlighted. In the center, a "Work List" section contains four items: "2 Conservation District Information Updated", "1 NPS Contracts are Submitted For Approval", "1 NPS Contracts are Submitted For Final Payment", and "7 WR Contracts are Submitted For Approval". On the right, a "Message Board" section shows a partial message about a "2019 KACD Fall Workshop" and a "Read More" link.

Some links still direct to the KDA/DOC website

## For More Information, Please Contact:

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Manhattan, KS 66502

785-564-6626

[cindy.pulse@ks.gov](mailto:cindy.pulse@ks.gov)

[www.agriculture.ks.gov](http://www.agriculture.ks.gov)

