# Utah Association of Conservation Districts: Continuing Education for District Supervisors and Staff

NASCA Workshops
September 13-17, 2009
Roger Barton, Resource Coordinator,
UACD





HOUME

TAKE QUIZZES

### **UACD** Continuing Education



### Give Us Your Feedback

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Please email any feedback to Stad Stronleart.

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### Overview of UACD Continuing Education

Utah Association of Conservation Districts offers continuing education modules that can be used to teach supervisors. and staff the basic operations of conservation districts. The modules are available on-line at usedtraining organd from the zone coordinators.

The intent of these modules is to have educational materials available on an on-going basis to conduct in-house training at district board meetings. The modules may also be used as self-taught packages and may be especially useful when new conservation district officials are elected or new staff members are hired. Each module should take 15-30 minutes to complete.

In addition to these training modules, UACD and the Utah Department of Agriculture & Food provide a "Utah" Conservation Handbook' to all newly elected or appointed supervisors. This self-guided handbook includes a 13minute prentation video, a "Little Manual" from the Utah State Auditor's Office and other basic information.

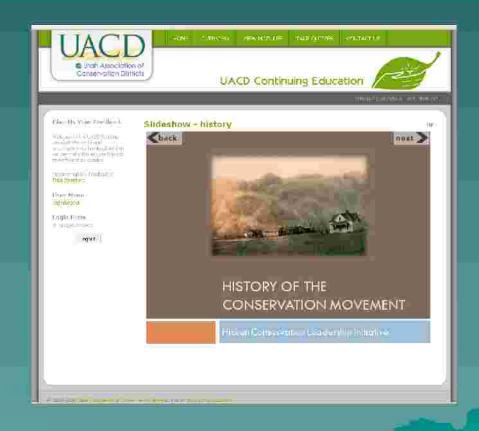
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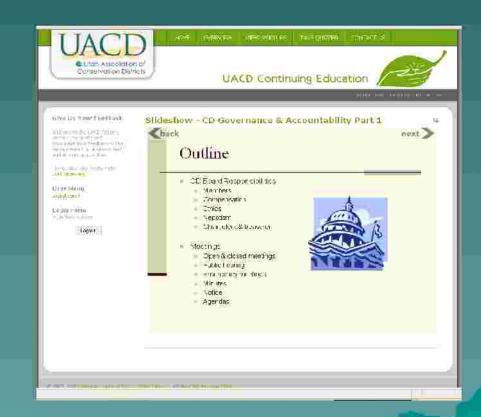
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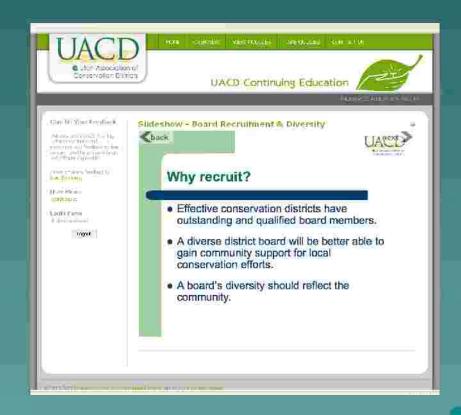
- u History of the Conservation
  Movement: Find out why, how and when the Utah Association of Conservation Districts began and about its duties, functions and powers.
- The Basics of Utah
  Conservation Districts:
  Learn what conservation
  districts are, what they
  are supposed to do, and
  who are the people
  involved in getting the
  job done.



- Accountability Part
  1: This module covers
  the first half of the CD
  Governance &
  Accountability manual
  that is a policy of the
  Utah Conservation
  Commission. You will
  learn about conservation
  district board
  responsibilities and
  meeting requirements.
- u CD Governance & Accountability Part 2: Learn about the importance of financial planning, budgeting and maintaining financial controls.



- Diversity: Learn ideas and methods to recruit district board members that will improve the board's responsiveness to the community it serves.
- Charting Your District's
  Course: Learn how to
  effectively plan district
  fundamentals through
  long-range planning,
  resource assessments
  and annual plans of work.



- u Partners in
  Conservation: Get
  acquainted with the
  organizations and
  programs that UACD is
  affiliated with.
- Leading Out: Learn how to lead your conservation district to a successful program and determine your district resource needs by reaching out to a broad range of people.



- Relationships: Learn about the resolutions process, legislative process, and how to keep elected officials informed about district programs and issues affecting natural resources in your community.
- u District Clerk Roles and Responsibilities: Learn how district clerks support UACD in their dayto-day responsibilities.



### Information/Quizzes

- u Each module has information as to the stated topic
- u A supervisor must take a quiz to get credit for the module (score of 80%)
  The quizzes are not collected.
- A certificate of completion is printable if taken on the website.



### **Current Results**

- u 1,067 quizzes taken
- u 169 supervisors in program
- u 18 clerks in online program
- u 59 employees in program
- 116 supervisors/clerks completed first 6 modules
   & received jackets
- u 58 employees completed first 6 modules & received jackets
- u 3 supervisors/clerks completed program (all 10 modules)
- 7 employees completed program (all 10 modules)
- u 18 out-of-state participants from 11 different states
- u 264 total program participants

### Questions?

u UACD home page: <u>uacd.org</u>

u Training page: uacdtraining.org

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