

Elements of Districts in “Good Standing” for WSCC Funding

Conservation District:

“ Implementation of Natural Resource Conservation

- The conservation activities specified in the Annual Plan are implemented with direct assistance from the district.

Notes:

“ Public Outreach, Involvement and Education

- Effective communication to the public via newsletters, website, programs
- Effective conduct of public meetings
- Input is sought from stakeholders before annual and long range plans are adopted

Notes:

“ Annual Plan of Work

- Timely submission of annual plan for review by WSCC
- Annual plan is complete, with action programs, staffing, and budget
- Annual plan is compatible with WACD zero-based budget request **

Notes:

“ Long-Range Plan

- Current long-range plan exists (within 4 years) and is available for WSCC review on request

Notes:

“ General District Operations

- Have a physical location for public access, information, and services
- Regular board meetings are held and attended by actively, involved supervisors
- Regular office hours are kept during which office is open to the public
- Delegation of managerial responsibilities to manager or other primary point of contact for WSCC

Notes:

“ Grants and Vouchering

- Grant reporting and vouchering is timely, complete, and accurate
- History of utilizing the allocated funding in a timely manner for conservation program delivery.

Notes:

“ Supervisor Election and Appointments

- Election and appointments of supervisors comply with WSCC rules and procedures

Notes:

.. **District Capacity**

- Staff and supervisors participate in training programs
- New supervisors participate in orientation
- Election of a Chair for board of supervisors

Notes:

.. **Audits**

- Perform annual internal audit
- Resolve any identified audit issues

Notes:

.. **Reports**

- Provide annual report of accomplishments and other reports to WSCC as requested
- Provide financial reports to WSCC as requested

Notes:

(** Note – It is understood that the annual plan of work may be slightly different than the WACD zero-based budget request due to the availability of funding.)